

WOODS LEARNING CENTER

Volunteer Opportunities

Student(s) Name _____
Parent/Guardian _____

Please check any areas in which you are interested in participating. Time spent in these endeavors will be applied to required volunteer time.

_____ American Education Week Coordinator. November date. PTC honors staff by providing small thank you items in mailboxes daily.

_____ Beautification Committee. Provides care to flower beds and trees. Families may sign up for one or more weeks during the summer vacation. Fall and spring clean up afternoons are set for each season. Planning for long term improvements.

_____ Bulletin Boards.

_____ Calling Tree Coordinator. Assist secretary to set up master list for emergency or crisis notification to families.

_____ Calling Tree Assistants. P_____, I_____, UI_____, MS_____
Notify parents of after hour emergencies or special announcements. Each will call approximately 5 families.

_____ Classroom Helpers. P_____, I_____, UI_____, MS_____
Assist in classrooms, times flexible.

_____ Coaches. After school sports program. This program is presently in transition. New program in place January 2007.

_____ Girls' Volleyball _____ Boys' Volleyball

_____ Fall Celebration Day Coordinator. Fall festival held at the end of October. Several activity centers provided in which student participate.

_____ Fall Celebration Day Helpers. Assist coordinators at the centers.

_____ Field Day Coordinator. Held in May as an end-of-year celebration. Develop and organize activities for centers.

_____ Field Trip Coordinator. P_____, I_____, UI_____, MS_____
Arranges drivers as needed for classrooms.

_____ Field Trip Drivers. P_____, I_____, UI_____, MS_____
Must have current drivers' license and insurance card on file in office.

- _____ Friday Folders. P_____. I_____, UI_____, MS_____ Prepare folders (weekly communication with parents) for students to take home. Requires one hour per pod each Friday (or last day of week).
- _____ Fund Raising Chairman. Coordinate fund raising with PTC Board to finance PTC projects. Examples: grocery coupons, box tops, printer cartridges, etc.
- _____ Fund Raising Committee.
- _____ Library Helpers. Assist Librarian in shelving and maintaining area. These hours are flexible.
- _____ Lunch Room/Playground Volunteer. Help monitor these areas and eat lunch with your children at the same time.
- _____ Parent Teacher Cooperative Officer.
- _____ Parent Volunteer Hour coordinator. Calculates volunteer hours at end of each semester and sends correspondence to each family confirming hours.
- _____ PTC Meeting Child Care. Provide child supervision at school while parents attend PTC meetings.
- _____ Recycle Facilitator. Take old newspaper, white paper, and catalogs to the recycling center at KWHS.
- _____ Staff Appreciation Luncheon Coordinator. Planning and organizing monthly luncheons.
- _____ Staff Appreciation Helper. Provides entrees, desserts, or salads for luncheons.
- _____ Teacher/Staff Appreciation Week Coordinator. April or May each year.
- _____ Technology Assistance. Lend support and assistance with technology equipment and programs. Flexible hours.
- _____ Theme Day. Each year the entire school will adopt a particular theme. This event will culminate our schools' study of the topic.
- _____ Winter Celebration Day Coordinator. Held in December. Develop, organize and facilitate activity centers for students.
- _____ Winter Celebration Day Helpers.